

**AFRICAN DEVELOPMENT FUND (ADF-13)
MIDTERM REVIEW
11-13 November 2015
PRACTICAL INFORMATION NOTE**

The African Development Bank is delighted to host the Mid-Term Review (MTR) of the Thirteenth Replenishment of the African Development Fund (ADF-13) taking place in Abidjan, Cote d'Ivoire, between 11 and 13, November 2015.

This practical information guide will assist you during your stay in Abidjan. We welcome you to Côte d'Ivoire and hope you enjoy our hospitality.

Registration

Participants are requested to begin their registration by using the online form available on [this direct link](#).

Formal registrations will start on Tuesday 10 November from 6.30 to 8.00 p.m., at Le Palm Club Hotel and will continue at the venue of the meeting, on Wednesday 11 November from 8.00 a.m. to 9.00 a.m.

Meetings Venue

The meetings will take place at **Latrille Events**, which is a small conference center located on **Boulevard Latrille, Angré, Abidjan, Cote d'Ivoire**. Delegations will have one seat at the table and an additional seat in the next row. If the ADF Deputy needs to be accompanied by more than one person, he/she is requested to contact the General Secretariat, since additional delegation members may have cost implications for the Bank. English and French interpretation will be provided.

Lunch will be provided at the meetings' venue on both Thursday, the 12th and Friday, the 13th of November.

Free Wi-Fi will be available throughout the meetings' venue. The login credentials will be furnished to participants at the time of registration. The facilities are accessible to persons with disabilities and assistance will be provided if needed.

Visas

Participants are kindly requested to make their own visa arrangements to enter Côte d'Ivoire. Should a delegate require an invitation letter for travel and visa purposes, kindly indicate so when completing your online registration.

Arrival and Transportation

In order to optimally organize the transportation of the various participants from Felix Houphouet Boigny Airport to Le Palm Club Hotel, we would be grateful if the contact person of each delegation could inform us about their hotel choice by contacting Madvee MUTHU via email (m.muthu@afdb.org).

Accommodation

We have reserved 54 regular rooms (and 4 suites) at Le Palm Club Hotel, situated on a major thoroughfare and not far from the meetings' venue. The planned dinners on the 11th and the

12th of November, will take place at the same hotel. Participants are encouraged to make (and pay for) their own reservations. The hotel particulars are:

Le Palm Club Hotel
Boulevard des Martyrs,
Abidjan, Côte d'Ivoire
Tel : (225) 22 40 53 00
<http://www.hotelpalmclub.com/index.php/en/>

Should participants choose to stay elsewhere, the following six hotels, all in proximity of the meetings' venue, are recommended:

Sofitel Abidjan Hotel Ivoire
Boulevard Hassan II 08 BP 01 Abidjan
08 – ABIDJAN
<http://www.sofitel.com/fr/hotel-8844-sofitel-abidjan-hotel-ivoire/index.shtml>

Heden Golf Hotel
Cocody Riviera Golf,
ABIDJAN
Tel : (225) 22 43 74 00
<http://hedengolfhotel.com/en>

Hotel Pullman Abidjan
Rue Abdoulaye Fadiga
01 BP 2185,
01 ABIDJAN
Tel: (225) 20 30 20 15
<http://www.pullmanhotels.com/qb/hotel-1146-pullman-abidjan/index.shtml>

Residence Yeli
Cocody Attoban Rue Principale
Lot 1520 - Ilot 20
ABIDJAN
Tel: (225) 22 43 32 49
<http://www.residenceyeli.net>

Hôtel Particulier
Route du Lycée Technique
Rue B 52 - Cocody
ABIDJAN
Tel: (225) 22 44 16 16
<http://www.hotelparticulier-abj.com/contact.htm>

Villa Mia
2 Plateaux – Vallon
Rue J88, Cocody
ABIDJAN
Tel: (225) 47 23 49 97
<http://www.villamia-abidjan.com/accueil/contact-reservation/>

Field Visit

There will be a field visit to an ADF-funded project within the vicinity of Abidjan on the morning of Wednesday, November 11, starting at 8:00am. The departure point for the field visit will be at Le Palm Club Hotel. Transportation and a light lunch will be provided for the delegates on the premises of Latrille Events. Please note that the weather is unpredictable at the moment. We recommend that you pack along some light and casual clothes, appropriate shoes and small umbrellas.

Social Dinners

AfDB Group President Akinwumi Adesina will host a dinner for Heads of Delegation on Wednesday, November 11, at Hotel Ivoire (Le Sofitel), starting at 7.00 p.m.

AfDB Group Vice-President (Finance), Charles Boamah, will host another dinner for all participants on Thursday, November 12, at Hotel Ivoire (Le Sofitel), starting at 7.00 p.m.

Contacts

In case of any changes in the delegation after the initial registration, and for any questions or requests concerning the registration process, please contact any of the following officers:

- Ms. Madvee Muthu (M.MUTHU@afdb.org)
- Mr. Mouhamed Mbacke (M.MBACKE@afdb.org)
- Mr. Riadh Ben Messaoud (R.BENMESSAOU@afdb.org)